



Information clause for contact persons

We would like to inform you about having collected your personal data to the following extent: your first and last name, business e-mail address, and business telephone number.

We have obtained this data from our contractor due to your connection with them (i.e. employment, civil contract, etc.).

In order to fulfill the requirements of art. 14 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as: "GDPR", we hereby provide basic information regarding the use of the obtained personal data:

1. **[Personal Data Administrator]** The companies of the ES-SYSTEM Group that are subject to an agreement on co-administration, hereinafter referred to as: the Co-Administrators, are the collective Administrator of your personal data. An excerpt from the above-mentioned agreement has been published on the Co-Administrators' websites, particularly www.essystem.pl and www.wilkasy.essystem.pl (in the "Personal data" tab). It is these entities that determine the purposes and means of processing your personal data.
2. **[Contact details]** The Co-Administrators have appointed the following point of contact for data subjects: the Data Protection Inspector, ES-SYSTEM S.A., address: ul. Przemysłowa 2, 30-701 Kraków, Poland, e-mail address: inspektorodo@essystem.pl.
3. **[Inspector]** The Co-Administrators have appointed a Data Protection Inspector for the purpose of ongoing monitoring of compliance with the principles of the proper protection of personal data. You can contact the Inspector by sending an email to the following address: inspektorodo@essystem.pl.
4. **[Purpose and legitimate interest]** Your personal data, including your e-mail address, are processed for the purposes of staying in touch, professional cooperation, accepting and submitting offers, as well as conducting correspondence via e-mail in business and administration processes related to the subject of the Co-Administrators' activity. Without the use of this communication channel, the Co-Administrators' activity would not be able to cope with technological development, and contact with you could prove to be much more difficult, if not impossible.
5. **[Recipients]** The recipients of the personal data provided by you are suppliers of goods and services necessary for the fulfillment of the above-mentioned purposes and entities which have been entrusted with processing your data by the Co-Administrators, including IT service providers, entities affiliated with the Co-Administrators personally or through capital, as well as entities authorized by law, including state authorities.
6. **[Data storage period]** Your data will be stored until the fulfillment of the Co-Administrators' legitimate interests, which constitute the basis for processing, or until you object to such processing.
7. **[Rights]** You are entitled to the right to access the content of your personal data and to correct it, the right to delete it or limit its processing, as well as the right to object to its processing. You are also entitled to the right to file a complaint to the supervisory authority – the President of the Office for Personal Data Protection.
8. **[Automated decision making]** Personal data processed for legitimate purposes of the Co-Administrator will not be subject to automated decision making, including profiling.
9. Providing personal data is voluntary, but necessary for effective contact by the Co-Administrators..

10. **[Legal basis]** The legal basis for the processing of personal data is contained in art. 6 par. 1 letter f of the GDPR.